

## ADDING A STUDENT TO YOUR SSO ACCOUNT *PARA AGREGAR UN ESTUDIANTE A SU CUENTA*

Visit our Parent Portal site at:

<https://bcss.powerschool.com/public/home.html>

Sign in using your SSO username and password.

*Visite nuestra página Portal de Padres en:*

<https://bcss.powerschool.com/public/home.html>

*Inicie sesión con su nombre de usuario y la contraseña.*

### Parent Sign In

Username

Password

[Having trouble signing in?](#)

Sign In

### Create an Account

Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. [Learn more.](#)

Create Account



Account Preferences



Access Logs



My Schedule



School Information

Click on the Account Preferences icon.

*Haga clic en el icono de preferencias "Account Preference"*

In the screen that opens up, click on the 'Students' tab. Then click the Add+ button to add your student.

*En la pantalla que se abre, haga clic en la pestaña de estudiantes "Students". A continuación, haga clic en el botón "Add+" para añadir a su estudiante.*

Profile

Students

### Account Preferences - Students

To add a student to your Parent account, click the ADD button.

My Students

Add +

Haley Hawthorn

A pop-up box will appear. Enter the following items for your student:

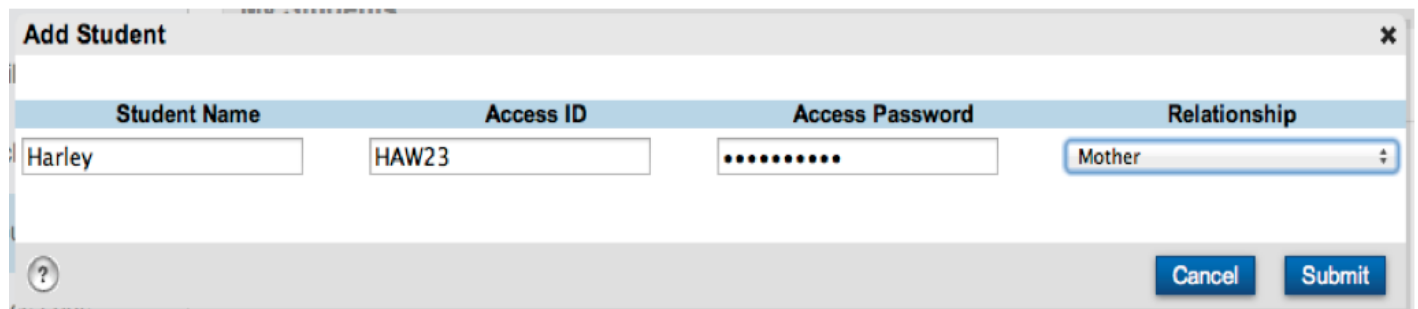
- Name
- Access ID (case sensitive)
- Access Password (case sensitive)
- Your relationship to the student

Click the submit button.

*Un cuadro aparecerá. Introduzca los siguientes artículos para su estudiante:*

- *Nombre*
- *Identificación de Acceso (mayúsculas y minúsculas)*
- *Contraseña de Acceso (mayúsculas y minúsculas)*
- *Su relación con el estudiante*

*Haga clic en el botón de envío "Submit".*



The screenshot shows a pop-up window titled "Add Student" with a close button (X) in the top right corner. The form contains four input fields: "Student Name" with the value "Harley", "Access ID" with the value "HAW23", "Access Password" with masked characters "\*\*\*\*\*", and "Relationship" with a dropdown menu showing "Mother". At the bottom right, there are two buttons: "Cancel" and "Submit". A help icon (?) is located at the bottom left.

If you have successfully entered your student's information, you will see that student in the 'My Students' section.

*Si ha introducido correctamente la información de su estudiante, usted verá que los estudiantes en la sección "My Students".*

## Account Preferences - Students

To add a student to your Parent account, click the ADD button.

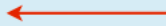
✓ Changes Saved

### My Students

Haley Hawthorn



Harley Hawthorn



You should now see both of your students in the blue bar when you log into the Parent Portal. To toggle between students, just click the name of the student whose records you wish to view.

**NOTE:**

You will be able to view different information for your middle school students than your elementary school students. For example, grades and attendance information are not currently available for the elementary students.

*Ahora debería ver sus estudiantes en la barra azul al iniciar la sesión en el Portal de Padres. Para alternar entre los estudiantes, simplemente haga clic en el nombre del estudiante cuyos registros desea ver.*

**NOTA:**

*Usted será capaz de ver diferente información para sus estudiantes de secundaria que los alumnos de primaria. Por ejemplo, grados e información de asistencia no están actualmente disponibles para los estudiantes de primaria.*



PowerSchool

Haley Harley